

Subject: FW: CCB Telecon Announcement
Date: Thursday, June 27, 2013 1:12:22 PM PT
From: Law, Emily S (3980)
To: Law, Emily S (3980)

From: Dave Heather <dheather@rssd.esa.int>
Subject: Re: CCB Telecon Announcement
Date: June 24, 2013 1:04:46 AM MDT
To: Lynn Neakrase <lneakras@nmsu.edu>
Reply-To: <dheather@rssd.esa.int>

Hi Lynn,

Many thanks for the information about the first CCB. I'm afraid I will be on a plane to Germany at that time, so I will not be able to make it. I am out for the whole week this week with various travels, so would not be able to make any time except for today (Monday). I guess it is best you proceed without me this time. If you really want an IPDA representative for this first meeting, I can ask Santa to join in my place - just let me know.

I have looked through the first SCR and it looks fine to me - I have no problem accepting this.

For next week, I am available any day except Tuesday and Wednesday.

Sorry again for the inconvenience.

Cheers,

Dave.

Dr. David Heather,
ESAC, SRE-OO,
PO Box 78,
E-28691, VILLANUEVA DE LA CAÑADA,
MADRID,
SPAIN.

Phone: +34 91 81 31 183

Fax: +34 91 81 31 250

E-mail: dheather@rssd.esa.int

On 6/21/13 2:38 AM, Lynn Neakrase wrote:

Hi everyone,

Welcome to the PDS4 Change Control Board! We would like to start setting up a weekly meeting starting next week. I'll be sending out the agenda 3 days in advance of the meeting to give us some time to review Submitted Change Requests as per the CCB Charter.

Right now the plan will be to hold an hour-long telecon to address the SCRs as we get them from the technical analysis team. For the first several months we anticipate a higher volume and would like to meet once a week as possible until we get settled with the initial Version 1.0 adjustments preparing for LADEE, MAVEN, and the Fall Build 4a release.

I've included the first SCR for your review. We'll discuss at the meeting.

Our first meeting will take place next week on *Tuesday, June 25 at 8:00am PDT*.

--- Agenda ---

- 1) Introduction to the CCB (Crichton/Law) ~15 min
- 2) Introduction to JIRA (Law) ~10 min
- 3) Review of our first SCR ~ 30 min
- 4) Discuss meeting times (Is Tuesday morning a good time)
- 5) Any walk on issues

Please let me know if you can't make this time! Send me a better time if you can.

We would like to keep the meeting at 8:00am PDT to better accommodate

our IPDA representatives.

Thanks,

-Lynn

Please use the following telecon (dial in) line for all future (weekly)

CCB telecons:

Meeting ID: 1005

MeetingPlace Phone Number

818-354-3434

Toll Free Number 1-866-328-8761

Webex information:

Topic: PDS4 CCB

Date: Tuesday, June 25, 2013

Time: 8:00 am, Pacific Daylight Time (San Francisco, GMT-07:00)

Meeting Number: 993 788 443

Meeting Password: ccb\$\$123

To join the online meeting (Now from mobile devices!)

1. Go to

<https://nasa.webex.com/nasa/j.php?ED=214360342&UID=0&PW=NZGU0Nzc1OWQz&RT=MiM0>

2. If requested, enter your name and email address.

3. If a password is required, enter the meeting password: ccb\$\$123

4. Click "Join".

To view in other time zones or languages, please click the link:

<https://nasa.webex.com/nasa/j.php?ED=214360342&UID=0&PW=NZGU0Nzc1OWQz&ORT=MiM0>

For assistance

1. Go to <https://nasa.webex.com/nasa/mc>
2. On the left navigation bar, click "Support".

To add this meeting to your calendar program (for example Microsoft Outlook), click this link:

<https://nasa.webex.com/nasa/j.php?ED=214360342&UID=0&ICS=MI&LD=1&RD=2&ST=1&SHA2=79c1KyCAG0ryccuSZrzgWn9sOWdoONBmw2rVWOSq-sA=&RT=MiM0>

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Lynn D.V. Neakrase, Ph.D.
Senior Research Scientist
Science Infusion Manager
PDS4 CCB Chair
NASA Planetary Data System
Department of Astronomy
New Mexico State University
P.O.Box 30001, MSC 4500

Las Cruces, NM 88003

Office: (575)646-1862

Cell: (602)502-2462

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