

PDS4 CCB

Dan Crichton

Lynn Neakrase, CCB Chair

Emily Law, CCB Coordinator

Purpose

- Formalize a change process for PDS4
 - Manage proposed changes to PDS4 standards, determining which should be approved, and monitoring their implementation if approved.
 - Members appointed by PDS PM
- Ensure there is a clear separation between design and operations
- A charter describing the CCB was approved by the MC in June 2013

CCB Structure

- A chair, appointed by the PDS Program Manager, is responsible for chairing the CCB meetings
- A coordinator, appointed by the PDS Program Manager and EN Manager, is responsible for supporting the entire CCB process end-to-end

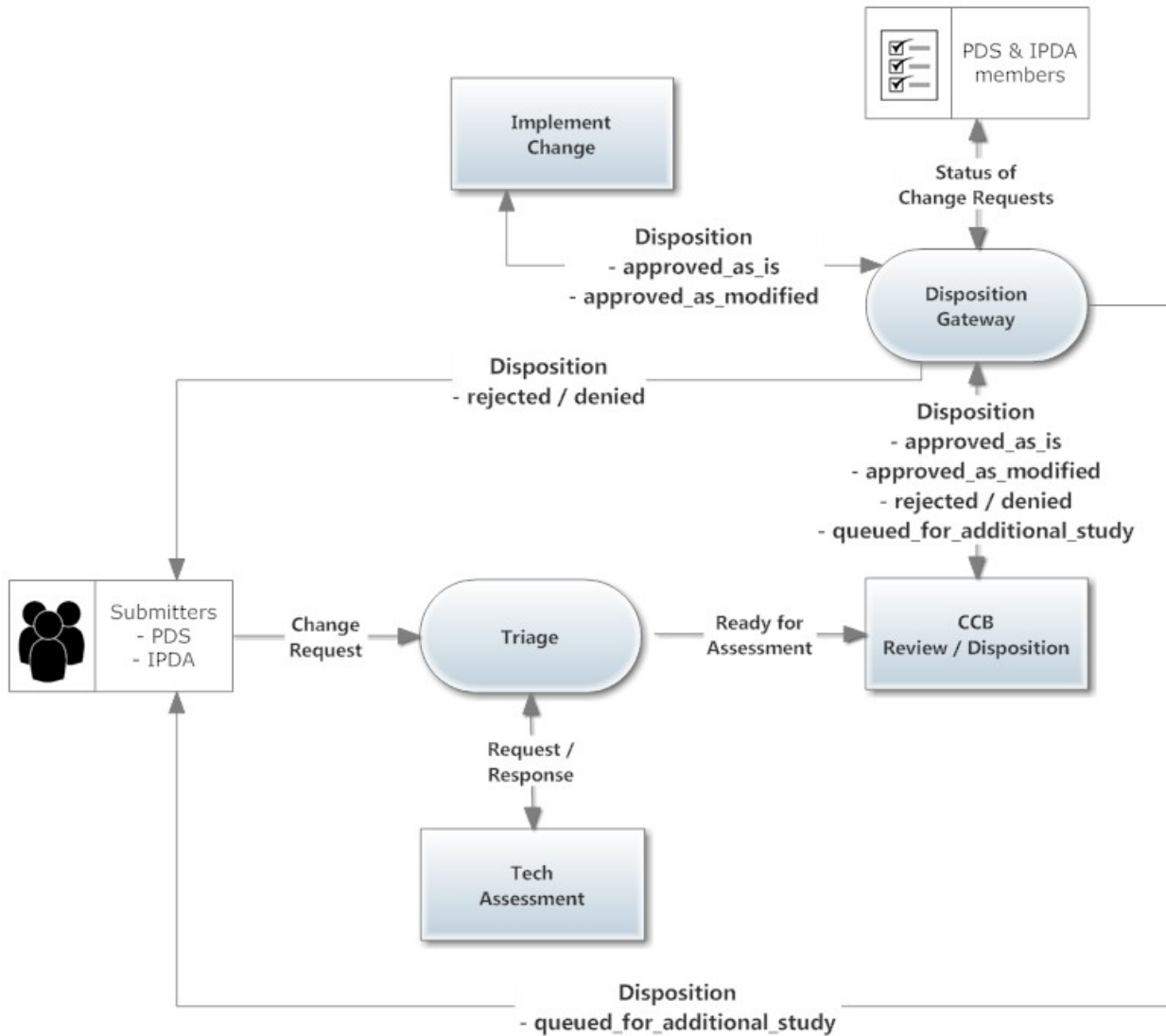
CCB Participants

- Lynn Neakrase, Atmos, CCB Chair
- Trent Hare, Imaging
- Dave Heather, ESA
- Steve Joy, PPI
- Carol Neese, SBN
- Mark Showalter, Rings
- Tom Stein, GEO
- Emily Law, CCB Coordinator

Logistics

- Change requests will be filed by PDS and IPDA members
 - The requests will be triaged and prepared for the CCB; this will include a technical review
 - Appropriate expertise will be brought in for the technical review
- The chair will schedule review of the change request with the CCB when ready
- The CCB will determine whether to accept, reject or send back a change request

Notional Process



Other logistics items

- Telecons will be held to one hour; scheduled as there are requests
- Change requests will be submitted into a tracking tool called JIRA; a website will be established
- CCB members will each have one vote
- The coordinator will write up the process once the CCB gets going

Questions?